2026-2027 SALARY RANGE ADJUSTMENT CALENDAR
NOTIFY DATE TUESDAY, JUNE 30, 2027

2026

Friday, October 20, 2026 (on or before)
The President or his/her/their designee shall inform the College community and the All-College Promotions Committee (ACPC) of the number of salary range adjustments available at the various ranks for the College as a whole and the number of Librarian promotions available.

Monday, November 23, 2026 (on or before)
Tenured full-time faculty members and tenured full-time tenured librarians who wish to apply for a Salary Range Adjustment may do so by submitting a request for nomination consideration to the Dean or their designated representative.

Monday, December 07, 2026 (on or before)
Applicant submits application to the Unit/Library Personnel Committee (UPC) and the Dean.

Friday, December 11, 2026 (on or before)
The UPC advises the applicant if additional information, not already included in the application, is needed

Friday, December 18, 2026 (on or before)
The applicant produces additional information requested by the UPC

2027

Wednesday, January 20, 2027 (on or before)
The UPC forwards its recommendations to the Dean if the applicant is an Associate or Assistant Professor. If a Full Professor, the Committee forwards its recommendations to the Unit Council (UC).

Wednesday, January 27, 2027 (on or before)
Upon receipt from the UPC, the UC considers the recommendations for the Full Professor applicants, and forwards its recommendations to the Dean.

Friday, February 5, 2027 (on or before)
If the Dean recommends the adjustment, he/she forwards the recommendation to the next level. If the applicant is an Associate or Assistant, the recommendation is forwarded to the Provost/Vice President for Academic Affairs.

If the applicant is a Full Professor the recommendation is forwarded to the All-College Promotions Committee (ACPC).

Tuesday, February 16, 2027 (on or before)
Employee Relations (ER) makes accessible all applications, supporting documentation, UC recommendations, UPC recommendations, and Dean's recommendations to the ACPC.

Wednesday, February 17, 2027 (on or before)
The President and Provost meet with the ACPC to review policies and programmatic issues.

Wednesday, April 7, 2027 (on or before)
After considering all applications, the ACPC informs each applicant of its recommendation through its Chairperson and forwards its recommendations through Employee Relations.

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Friday, April 16, 2027 (on or before)
Employee Relations makes accessible all applications, including the ACPC recommendations and supporting documentation, to the Provost

Monday, May 3, 2027 (on or before)
The Provost/ confers with the President concerning recommendations and makes accessible all supporting documentation to the President.

Wednesday, May 5, 2027 (on or before)
The President and Provost confer with the concerning the Committee's recommendations.

Friday, May 21, 2027 (on or before)
The President forwards all nominations and supporting documentation to the appropriate Committee of the Board of Trustees (BOT) for review and recommendation.

Thursday, June 10, 2027 (Tentative)
The appropriate BOT Committee shall meet to discuss the President's nominations for Salary Range Adjustment awards.

Monday, June 21, 2027 (Tentative)
The BOT meets to vote on the President's nominations for Salary Range Adjustment awards.

Friday, June 25, 2027 (on or before)
The President shall notify all applicants for Salary Range Adjustment awards of the action taken by the President (for applicants not nominated) and the BOT (for nominated applicants).

Notify by Tuesday, June 30, 2027 (on or before)