**2026-2027 SALARY RANGE ADJUSTMENT CALENDAR**
**NOTIFY DATE TUESDAY, JUNE 30, 2027**

**2026**

**Friday, October 20, 2026 (on or before)**
The President or his/her/their designee shall inform the College community and the All-College Promotions Committee (ACPC) of the number of salary range adjustments available at the various ranks for the College as a whole and the number of Librarian promotions available.

**Monday, November 23, 2026 (on or before)**
Tenured full-time faculty members and tenured full-time librarians who wish to apply for a Salary Range Adjustment may do so by submitting a request for nomination consideration to the Dean or their designated representative.

**Monday, December 07, 2026 (on or before)**
Applicant submits application to the Unit/Library Personnel Committee (UPC) and the Dean.

**Friday, December 11, 2026 (on or before)**
The UPC advises the applicant if additional information, not already included in the application, is needed

**Friday, December 18, 2026 (on or before)**
The applicant produces additional information requested by the UPC

**2027**

**Wednesday, January 20, 2027 (on or before)**
The UPC forwards its recommendations to the Dean if the applicant is an Associate or Assistant Professor. If a Full Professor, the Committee forwards its recommendations to the Unit Council (UC).

**Wednesday, January 27, 2027 (on or before)**
Upon receipt from the UPC, the UC considers the recommendations for the Full Professor applicants, and forwards its recommendations to the Dean.

**Friday, February 5, 2027 (on or before)**
If the Dean recommends the adjustment, he/she forwards the recommendation to the next level. If the applicant is an Associate or Assistant, the recommendation is forwarded to the Provost/Vice President for Academic Affairs.

If the applicant is a Full Professor the recommendation is forwarded to the All-College Promotions Committee (ACPC).

**Tuesday, February 16, 2027 (on or before)**
Employee Relations (ER) makes accessible all applications, supporting documentation, UC recommendations, UPC recommendations, and Dean's recommendations to the ACPC.

**Wednesday, February 17, 2027 (on or before)**
The President and Provost meet with the ACPC to review policies and programmatic issues.

**Wednesday, April 7, 2027 (on or before)**
After considering all applications, the ACPC informs each applicant of its recommendation through its Chairperson and forwards its recommendations through Employee Relations.

**2026-2027 SALARY RANGE ADJUSTMENT CALENDAR**
**NOTIFY DATE TUESDAY, JUNE 30, 2027**

**Friday, April 16, 2027 (on or before)**
Employee Relations makes accessible all applications, including the ACPC recommendations and supporting documentation, to the Provost

**Monday, May 3, 2027 (on or before)**
The Provost/ confers with the President concerning recommendations and makes accessible all supporting documentation to the President.

**Wednesday, May 5, 2027 (on or before)**
The President and Provost confer with the concerning the Committee's recommendations.

**Friday, May 21, 2027 (on or before)**
The President forwards all nominations and supporting documentation to the appropriate Committee of the Board of Trustees (BOT) for review and recommendation.

**Thursday, June 10, 2027 (Tentative)**
The appropriate BOT Committee shall meet to discuss the President's nominations for Salary Range Adjustment awards.

**Monday, June 21, 2027 (Tentative)**
The BOT meets to vote on the President's nominations for Salary Range Adjustment awards.

**Friday, June 25, 2027 (on or before)**
The President shall notify all applicants for Salary Range Adjustment awards of the action taken by the President (for applicants not nominated) and the BOT (for nominated applicants).

**Notify by Tuesday, June 30, 2027 (on or before)**