

## Faculty Handbook Preamble to be Discussed with FA

A committee shall be charged by FA each September to review the handbook within the context of new policies enacted at the College and/or new agreements made between the College and AFT. The committee is tasked with determining if there are modifications needed to the handbook.

The committee should report to the FA/AFT/ER by the end of October if there are any changes that require attention. If there are no changes, the committee will disband for the academic year. If small modifications are needed, they may be proposed to the FA/AFT/ER by the end of October for negotiation and vote, and the committee may disband.

If substantial changes are recommended which require more input from stakeholders, then the committee may inform the FA/AFT/ER by the end of October and begin seeking input and drafting modifications. The committee is expected to propose major modification recommendations to the FA/AFT/ER by the end of the academic year, prior to the last FA meeting for vote. (Perhaps major modifications should be recommended by Spring Break so that negotiations with AFT can take place if needed and then an FA vote.)

Think more about order of operations.