

Ramapo College of New Jersey
Annual College and University Disclosure Form

Statement Date: _____ **Academic Year:** July 1, 20____ – June 30, 20____

First Name: _____ **Last Name:** _____

Institution: _____ **School:** SSJ I S ASB CA SSHS TAS

Title: _____

Daytime Telephone: _____ **Email:** _____

Instructions: This form **MUST** be submitted pursuant to N.J.A.C. 19:61-6.10(a), which requires a State official serving in a scholarly capacity to annually disclose to his/her Department Head any travel, subsistence or entertainment expenses, honoraria, academic prizes or other things of value related to activities performed in a scholarly capacity received in the prior academic year. (July 1st through June 30th). Any benefit received related to your State position, and any outside activity performed, while not acting in a scholarly capacity, must still be reported pursuant to your institution's procedures, and on the forms required by the State Ethics Commission. Enter "N/A" in any category in which you did not receive benefits while acting in a scholarly capacity during the covered academic year.

Benefits Received

A. List below any benefit you received, from **any source outside Ramapo**, including but not limited to, travel subsistence or entertainment expenses.

Type of Benefit	Benefit Amount	Source
Example: Travel	\$500	National Book Club
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach additional page(s) if necessary

B. List below any benefit you received, from **any source outside Ramapo**, including but not limited to, honoraria, academic prizes, or other things of value.

Type of Benefit	Benefit Amount	Source
Example: Honoraria	\$500	National Book Club
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach additional page(s) if necessary

* Indicate whether the source of the benefit is an interested party to your institution. Interested Party means: 1) any person or entity your institution regulated, licenses or supervises; 2) any grantee or grantor to your institution and any employee, representative or agent thereof; 3) any supplier/vendor to your institution; 4) any advocacy group that advocates or represents the positions of its members to your institution; 5) any organization a majority of whose members fall under 1-4 above.

Attach additional page(s) if necessary

C. Assigned Educations Texts or Materials

Do you assign educational materials authored by you as a course requirement? **Yes** **No**

If yes, do you receive royalties from those educations materials? **Yes** **No**

If yes, did you donate those royalties? **Yes** **No**

If yes, where were the royalties donated? _____

To the best of my knowledge and belief the information on this form is true and accurate

Faculty Signature: _____

Date: _____

Dean Signature: _____

Date: _____

ELO Signature: _____

Date: _____