Ramapo College of New Jersey  
Graduate Training Program

An Overview
The Center for Health and Counseling Services (CHCS) is staffed by psychologists, social workers, nurse practitioners, a psychiatrist consultant, and supervised graduate students. The mission of the Counseling component of CHCS is to provide a welcoming environment for Ramapo College students. Counseling Center staff members facilitate students’ personal, social and intellectual growth, as well as adjustment to and engagement within the university community. Students are assisted with identifying and working through personal barriers, normal developmental issues and stressors, and clinical problems which could impede academic success.

Ramapo College of New Jersey is located in the beautiful foothills of the Ramapo Mountains, approximately 25 miles northwest of New York City. Accredited by the Middle States Commission on Higher Education, Ramapo College is a comprehensive institution of higher education dedicated to the promotion of teaching and learning within strong liberal arts based curriculum, thus earning the designation “New Jersey’s Public Liberal Arts College.” Its curricular emphasis includes the liberal arts and sciences, social sciences, fine and performing arts, and the professional programs within a residential and sustainable living and learning environment. Organized into thematic learning communities, Ramapo College provides academic excellence through its interdisciplinary curriculum, international education, intercultural understanding and experiential learning opportunities.

Purpose
The graduate training program at Ramapo College of New Jersey is designed to help trainees obtain the necessary counseling skills to function as competent clinicians. Trainees will begin to explore their identity as professional clinicians and come to understand and participate in providing the full range of services the Counseling Center offers.

Opportunities & Responsibilities for Trainees
Trainees are required to work a minimum of 16-hours per week. Depending on the academic program’s requirement, trainees may be allowed to work more hours.

Trainees will have the opportunity to gain experience in conducting intake interviews, providing individual therapy, providing crisis intervention services and conducting outreach and educational programs to the college community. Students will be expected to keep up-to-date chart notes and adhere to the code of ethics of his/her professional discipline.

Counseling Center Staff Responsibilities
Each trainee will be assigned an individual supervisor, who will provide a minimum of 1 hour per week of individual supervision. Trainees will also meet weekly with the training coordinator for group supervision. Trainees will receive on-going training seminars and will have the opportunity to present cases and obtain feedback from our multi-disciplinary staff at case conferences.
Qualifications
Training positions will be open to Master’s Social Work, Masters Psychology/Counseling, and Doctoral level Psychology students. Preference will be given to applicants who have prior clinical experience. Completion of coursework in counseling skills, theories of psychotherapy, and psychopathology is desirable.

Duration
The graduate training program will be nine months in duration. It will commence in September and end in May. All trainees will be expected to follow the academic calendar of Ramapo College of New Jersey in terms of breaks and holidays.

Performance Feedback
Trainees will receive on-going informal feedback from their individual and group supervisors. Formal evaluations will be conducted once each semester.

Application Procedure
Applications will be reviewed on a rolling basis beginning in the spring semester for consideration for the following fall semester. Applicants are encouraged to apply early. Interested applicants should send a cover letter, curriculum vitae, official transcript, and letter of readiness from their academic institution to the training coordinators:

Michael Alcee, Ph.D. & Sheryl Millstein, LCSW
Training Coordinators
Ramapo College of New Jersey
Center for Health and Counseling Services
505 Ramapo Valley Road, D-216
Mahwah, NJ 07430-1680

Should you have any questions or require additional information, please do not hesitate to contact Michael Alcee, Ph.D. (malcee@ramapo.edu) or Sheryl Millstein, LCSW (smillste@ramapo.edu) at (201) 684-7522