

**RAMAPO COLLEGE OF NEW JERSEY
BID REQUEST COVER SHEET
(FOR CONSTRUCTION PROJECTS)**

Bid No.: 2016-01-02C

Opening Date: Wednesday, July 12, 2017

Time: 2:00 pm

Title: Topken Language Lab

This bid request consists of the following documents (marked 'X') attached hereto and made part hereof:

<input checked="" type="checkbox"/> Classification & Qualification of Bidders (C102) – **Note: DPMC Notice of Classification, Uncompleted Contracts Form, and Financial Statement required of bidder. **DPMC Notice of Classification required of subcontractors.	<input checked="" type="checkbox"/> Attachment to Application for Payment (C115)
<input checked="" type="checkbox"/> *Proposal Form (C103)	<input checked="" type="checkbox"/> Campus Map & Travel Directions
<input checked="" type="checkbox"/> *Non-Collusion Affidavit (C104)	<input checked="" type="checkbox"/> Wage Rate Requirement (C114)
<input checked="" type="checkbox"/> *Stockholder Disclosure Form (C105)	<input checked="" type="checkbox"/> Public Works Contractor Registration Act **Note: Certificate required of bidder.
<input checked="" type="checkbox"/> Sample Agreement Between Owner & Contractor (C110)	<input checked="" type="checkbox"/> Partial Project Close Out Check List
<input checked="" type="checkbox"/> *Agreement of Surety Form (C106) – Note: NOT required of subcontractors.	<input checked="" type="checkbox"/> Instructions to Bidders
<input checked="" type="checkbox"/> *Bid Security Form (C107)	<input checked="" type="checkbox"/> Request for Substitution Form
<input checked="" type="checkbox"/> Performance/Payment Bond Forms (C108, C109)	<input checked="" type="checkbox"/> General Conditions
<input checked="" type="checkbox"/> Maintenance/Retainage Bond Forms (C116, C117)	_____ Supplementary Conditions
<input checked="" type="checkbox"/> Affirmative Action Requirement	<input checked="" type="checkbox"/> Drawings and Specifications
<input checked="" type="checkbox"/> Executive Orders No. 34, 151, 189, Public Law 2005 Chapter 51, and Public Law 2013 Chapter 147	_____ Addenda Numbers _____

The bidder is responsible for reviewing the bid request documents and submitting a complete bid proposal package.

* Indicates items in the Project Manual which must be returned with the Bid.

** Indicates items which require submission with the Bid but have no forms provided in the Project Manual.

Note: Prevailing Wage Rate Schedule is not included in the Project Manual. It is available for inspection at the office of the Contracting Officer.

By signing this form, the bidder acknowledges receipt of the aforementioned checked-off documents. (If these documents have been mailed at the request and expense of the bidder, bidder shall acknowledge receipt by signing a copy of this form and returning it immediately to: Director of Purchasing, Ramapo College of NJ, 505 Ramapo Valley Road, Mahwah, NJ 07430.

Name (Printed or Typed)

Signature

Firm Name: _____