

**PROPOSAL FORM  
RAMAPO COLLEGE OF NEW JERSEY**

**Return this proposal in a sealed envelope marked with the Project Bid No. and indicate "Sealed Bid" in the lower left hand corner.**

**Date:** April 22, 2016

**RCNJ Project No.:** 2014-37-01C.1

**Proposal Submitted To:**

**Project Title:** Student Center Alterations and Addition – Phase 2

Richard M. Roberts, Contracting Officer  
Ramapo College of New Jersey  
505 Ramapo Valley Road  
Mahwah, NJ 07430

**This proposal** will be accepted no later than **2:00 PM, Friday, April 22, 2016**, after which time all proposals will be publicly opened and read.

\*\*\*\*\*

Firm Name &  
Address

\*\*\*\*\*

**The undersigned** propose to furnish all labor and materials as called for in the Bidding Documents for:

**BID AMOUNT (BASE BID)**

\_\_\_\_\_ (dollars) \$ \_\_\_\_\_.  
(Lump Sum all trades)

**ADD ALTERNATE #1 – (FOODSERVICE EQUIPMENT AND MILLWORK)**

\_\_\_\_\_ (dollars) \$ \_\_\_\_\_.  
(Lump Sum all trades)

**ADD ALTERNATE #2 – (DISH MACHINE)**

\_\_\_\_\_ (dollars) \$ \_\_\_\_\_.  
(Lump Sum all trades)

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Printed Name**

**BIDDING DOCUMENTS:**

BASE BID DOCUMENTS

Construction Documents Specifications  
Construction Documents Drawings

**TIME:**

The work to be performed under this Contract shall be complete in accordance with the following milestone dates (see section 01 11 05 Time of Completion):

**Pricing to hold good through 60 days after bid due date.**

The Bidder must complete required information on the original and all supplemental pages of this proposal. If the information is not properly completed and is not received on time, the bid proposal may not be read and may be rejected.

\*\*\*\*\*

**A Certified Check or Bid Bond in amount of 10% of the base bid is required. A bid bond of lesser value is not acceptable and the bid will be considered non-responsive.**

\*\*\*\*\*

Bidders must submit prices for all alternates and unit prices when requested, otherwise the bid will be considered non-responsive.

Having examined the plans and specifications with related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project including availability of materials and labor, Bidder hereby proposes to furnish all labor and materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the price stated. This price is to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, a sum for each consecutive calendar day thereafter as provided in the General Conditions.

Bidder acknowledges and affirms review of the valid prevailing wage rates for all trades involved in the project, the geographic location of the project as issued by the Commission of the Department of Labor and Industry, Trenton, NJ 08625, (609) 292-2259.

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Printed Name**

**FOR BIDDER**

Following are two (2) projects of similar scope and complexity, and value completed by our firm. Bidder acknowledges that the College may contact the Owners or their representatives for references.

1. Owner: \_\_\_\_\_  
Owner Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Construction Manager: \_\_\_\_\_  
CM Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Architect: \_\_\_\_\_  
Architect Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Location: \_\_\_\_\_  
Description: \_\_\_\_\_  
Original Bid Amount: \$ \_\_\_\_\_  
Contract Increases: \$ \_\_\_\_\_  
Original Contract Completion Date: \_\_\_\_\_  
Actual Completion Date: \_\_\_\_\_  
Was Project Free of Claims and Litigation: YES NO  
If NO, Please Explain: \_\_\_\_\_  
\_\_\_\_\_

2. Owner: \_\_\_\_\_  
Owner Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Construction Manager: \_\_\_\_\_  
CM Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Architect: \_\_\_\_\_  
Architect Contact: \_\_\_\_\_ Tel. No.: (    ) \_\_\_\_\_  
Location: \_\_\_\_\_  
Description: \_\_\_\_\_  
Original Bid Amount: \$ \_\_\_\_\_  
Contract Increases: \$ \_\_\_\_\_  
Original Contract Completion Date: \_\_\_\_\_  
Actual Completion Date: \_\_\_\_\_  
Was Project Free of Claims and Litigation: YES NO  
If NO, Please Explain: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Printed Name**

**LIST OF SUBCONTRACTORS**

The Bidder confirms that the Subcontractors listed below will be awarded the subcontract for the work identified if the Bidder is awarded the contract for the Project. The College will not accept any change from the

Subcontractors listed unless the listed Subcontractor provides the College with a letter authorizing the Bidder to award a subcontract to another company. The College has the right to reject any subcontractor with no impact to project schedule or bid amount.

**Structural Steel and Ornamental Iron Work (DPMC Prequalification Required):**

Company Name: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact: \_\_\_\_\_

Bid Amount: \_\_\_\_\_

***\* Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.***

**Plumbing and Gas Fitting Work (DPMC Prequalification Required):**

Company Name: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact: \_\_\_\_\_

Bid Amount: \_\_\_\_\_

***\* Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.***

**Heating and Ventilating Systems and Equipment (DPMC Prequalification Required):**

Company Name: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact: \_\_\_\_\_

Bid Amount: \_\_\_\_\_

***\* Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.***

**Electrical Work (DPMC Prequalification Required):**

Company Name: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact: \_\_\_\_\_

Bid Amount: \_\_\_\_\_

***\* Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.***

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Printed Name

Bidder acknowledges receipt of the following Addenda:

**Addendum Number**

**Date of Addendum**

---

---

---

---

---

---

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract within seven (7) calendar days and deliver Performance and Payment Bonds as required in Instructions to Bidders.

The bid security attached in the sum of \_\_\_\_\_ (\$ \_\_\_\_\_) is to become the property of the State in the event the contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

I certify that our firm is classified by the Division of Property Management and Construction in the approved amount of \$ \_\_\_\_\_ for \_\_\_\_\_ (trade), until \_\_\_\_\_ (expiration date). I further certify that the amount of this bid proposal, including all outstanding incomplete contracts, does not exceed my pre-qualification dollar limit.

Respectfully submitted,

*(Seal if bid is by a corporation)*

By: \_\_\_\_\_  
(Name of firm)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Business Address)

Telephone No.  
Facsimile No.

Any change in ownership information since filing your current financial/experience statement? If yes, attach explanation.

( ) YES ( ) NO

**Federal Identification No.**

**Social Security No.**