BID ADDENDUM NO. 1 COVER SHEET

TO:  All Bidders of Record

FROM:  Seamus Doran, Project Manager

DATE:  February 27, 2015

RE:  Ramapo College of New Jersey
     H-Wing 2nd Floor – Les Paul Studio
     RCNJ Project No. 2014-02-01C

All items of this addendum become part of the Contract Documents and amend, supplement, modify, change, delete or add to the provisions of the Contract Documents. Where any provision of the Contract Documents is so affected, the unaltered provisions shall remain in effect. Where possible, the provisions of this addendum shall be construed together with and harmonized with the provisions of the Contract Documents, but where the provisions of this addendum cannot be harmonized, the provisions of this addendum take precedence over conflicting provisions, articles, paragraphs or subparagraphs in the Contract Documents.

***************************************************************************

BIDDERS OF RECORD ARE REQUIRED TO SIGN THIS ADDENDUM BELOW AND INCLUDE A COPY OF THE COMPLETE ADDENDUM WITH THE BID SUBMISSION TO ACKNOWLEDGE RECEIPT OF THIS DOCUMENT.

RECEIVED BY:  ____________________________

DATE:  ____________________________

COMPANY:  ____________________________

Enclosure – Addendum No. 1 dated February 27, 2015

New Jersey’s Public Liberal Arts College
This addendum is hereby made part of the Project Manual and Drawings dated February 9, 2015.

The Project Manual and Drawings shall be supplemented or amended as specified herein.

This Addendum contains changes to the requirement of the Project Manual. Such changes shall be incorporated into the Contract Documents and shall apply to work with the same meaning and force as if they had been included in the original Documents. Whenever this Addendum modifies a portion of a paragraph of the Project Manual, the remainder of the paragraph affected shall remain in force.

The conditions and terms of the basic Specifications shall govern work described in this Addendum unless specifically amended by this Addendum. Whenever the conditions of work, and the quality or quantity of materials, or workmanship are not fully described in this Addendum, the conditions of work and other related requirements included in the basic Specifications for similar items of work shall apply to the work described in this Addendum.

If no similar items of work are included in the basic Specifications, the best quality of material and workmanship shall apply and all work shall be subject to the written acceptance of the Architect.

RESPONSE TO CONTRACTOR QUESTIONS:

GENERAL
I-1 What is the approximate budget for the project for bonding purposes?

Response: A budget is not being provided. The bond is to be based on the bid amount.

BIDDING INSTRUCTIONS
II-1 Section 01 11 05 of the specifications shows “Substantial Completion” for 30 days after permits are received. This will not work for many of the products that are specified with long lead times. Please clarify the project schedule and completion dates.

Response: The project schedule and completion date have been updated in specification section 01 11 05 which is re-issued as part of this addendum. The revised section 01 11 05 is attached.

II-2 The proposal form does not show any alternates. The specifications section 01 23 00 ALTERNATES SECTION 1.2. shows information for a deduct alternate. Please clarify if there is an alternate or not.

Response: The project has two bid alternates. Specification Section 01 23 00 has been revised to define the two alternates. The revised section 01 23 00 is attached.

DEMOLITION
III-1 The D-1 and D-2 drawings don't show any removal of the existing floor finishes in room 208A and 208B. Room 208A has existing VCT tiles that are in rough shape, and the subfloor appears to be damaged.

Response: The scope of the project is to include removal of existing finished flooring in Rooms 208A and 208B. Scope is to include repairing of the subfloor as needed to ensure a good
III-2 Were the tiles and mastic tested for asbestos?

Response: No. Materials currently installed are free of asbestos.

III-3 Room 208B has a top layer of carpet. What is the scope of work regarding the preparation for the new floors, for the base bid?

Response: Carpet and any other finished flooring is to be removed. The subfloor is to be prepared as stipulated by the manufacturer of the specified flooring that is to be installed. See the revised Sheet D-1 which is re-issued as part of this addendum. The revised Sheet D-1 is attached.

III-4 In the D-2 drawing, Note 1 states to save and store the door, frame and hardware to be reinstalled. While the specification drawing A-8 shows the specs of the door, it is unclear whether or not to reuse the door, or to provide a new door according to the specs.

Response: As part of the base scope of the project, door 208A.1 and its frame should be removed and replaced by a new door and frame as specified in Paragraph 2.2-F of Section 13 05 00. As an alternate, provide a cost difference for reinstalling the existing door and frame instead of providing a new door and frame. See Alternate No. 1 in the revised specification Section 01 23 00. The revised section 01 23 00 is issued as part of this addendum.

ARCHITECTURAL

IV-1 Please provide specific contact information for the installer mentioned at the pre-bid for the existing acoustic system installation from 20 years

Response: The installation of the existing broadcast recording and production enclosure was done by:
Chesapeake Acoustic Solutions, Inc.
http://www.chesapeakeacoustic.com/

Contact:
Chris Billing
President
Chesapeake Acoustic Solutions, Inc.
2409 Peppermill Drive Suite S
Glen Burnie, MD 21061
Cell# 410-340-7006

IV-2 The drawings state that the acoustical panels will be provided already wrapped in the fabric, while in the pre bid meeting, it was said that the contractor would have to wrap the panels. Please clarify.

Response: The acoustical absorptive panels (AWP-1) are provided by the College and are to be wrapped and installed by the Contractor as part of the Scope of Work. Specification section 09 84 13 Acoustical Wall Panels has been revised and the section is issued as part of this Addendum

IV-3 Drawings A-3 /15 RM 210 west elevation show the Acoustical diffuser 6'x4'. Spec section 09 84 13 /2.3 Absorptive-Diffusive panels "C. Panels to be provided wrapped in specified fabric". Does that mean to be provided by owner and wrapped by contractor like the other Acoustical panels?
Response: The absorptive-diffusive panels (AWP-2) are to be provided by the General Contractor wrapped in the specified fabric the Scope of Work. Specification section 09 84 13 Acoustical Wall Panels has been revised and the section is issued as part of this Addendum.

MECHANICAL

V-1 Does the contractor need to provide coordination drawings for the mechanical work? Or only as-built drawings because only mechanical work is being done over the ceiling.

Response: As-Built Drawings are acceptable in lieu of coordination drawings. Sheet metal shop drawings must be submitted that include elevations showing how ductwork is coordinated with other construction currently located within the ceiling cavity that is to remain.

V-2 The reflected ceiling plan drawing A-2 shows only 2 diffusers in room 210, while the mechanical drawing M-1 shows 2 existing diffusers and 2 new diffusers, please confirm that there will be a total of 4 diffusers in room 210.

Response: The information on Sheet M-1 is correct. There are to be four supply diffusers and one return grille in Room 210. See revised A-2 which is issued as part of this Addendum.

V-3 In room 208A, the reflected ceiling plan A-2 does not correspond with the mechanical drawing M-1. In the mechanical drawing MD-1, it calls for two sound attenuators to be removed, and only salvage the supply grille for future use. In the M-1 drawing, it shows 1 new smaller sound attenuator, and shows two larger sound attenuators. Are the two larger sound attenuators, new units or the existing units that have been relocated? The drawing only mentions reusing the grilles, while it does not mention reusing the sound attenuators.

Response: Room 208A is to have four new sound attenuators as indicated on Sheet M-1 by note: “NEW SOUND ATTENUATOR FURNISHED BY CEILING MANUFACTURER. CONTRACTOR SHALL COORDINATE SUPPLY/RETURN DUCT CONNECTION WITH CEILING MANUFACTURER. TYPICAL FOR 4”. The intent is that two of these new sound attenuators will connect to the existing grilles which are noted to be relocated on MD-1. See Alternate No. 2 in the revised Section 01 23 00 which applies to the sound attenuators in this area.

RE-ISSUED REVISED DOCUMENTS

The following revised documents are issued as part of this addendum and shall be incorporated into the bid documents:

I. CONSTRUCTION DOCUMENT SPECIFICATIONS

   1. SPECIFICATION SECTION 00 40 00 – PROPOSAL FORM
      Replace section with revised section dated February 27, 2015.

   2. SPECIFICATION SECTION 01 11 05 – TIME OF COMPLETION
      Replace section with revised section dated February 27, 2015.

   3. SPECIFICATION SECTION 01 23 00 – ALTERNATES
      Replace section with revised section dated February 27, 2015.

II. ARCHITECTURAL DRAWING SHEETS

   1. SHEET D-1 DEMOLITION PLAN AND REFLECTED CEILING PLAN
      Replace sheet with revised sheet dated February 27, 2015.
2. SHEET A-1 FLOOR PLAN AND DETAILS
   Replace sheet with revised sheet dated February 27, 2015.

3. SHEET A-2 REFLECTED CEILING PLAN
   Replace sheet with revised sheet dated February 27, 2015.

4. SHEET A-3 INTERIOR ELEVATIONS
   Replace sheet with revised sheet dated February 27, 2015.

5. SHEET A-8 SPECIFICATIONS
   Replace Section 09 84 13 ACOUSTICAL WALL PANELS with revised section dated February 27, 2015.

ATTACHMENTS:

1. SPECIFICATION SECTIONS:
   00 40 00-2 Proposal Form
   01 11 05 Time of Completion
   01 23 00 Alternates

2. DRAWINGS SHEETS:
   Sheet D-1 Demolition Plan and Reflected Ceiling Plan
   Sheet A-1 Floor Plan and Details
   Sheet A-2 Reflected Ceiling Plan
   Sheet A-3 Interior Elevations
   Sheet A-8 Specifications

3. Pre-Bid Conference Meeting Minutes

4. Pre-Bid Sign-in Sheet

5. Disclosure of Investment Activities in Iran

END OF ADDENDUM NO. 1
PROPOSAL FORM
RAMAPO COLLEGE OF NEW JERSEY

Return this proposal in a sealed envelope marked with the Project Bid No. and indicate "Sealed Bid" in the lower left hand corner.

Date: March 6, 2015
RCNJ Project No.: 2014-02-01C

Proposal Submitted To:
Richard M. Roberts, Contracting Officer
Ramapo College of New Jersey
505 Ramapo Valley Road
Mahwah, NJ 07430

Project Title: H-Wing 2nd Floor
Les Paul Studio

This proposal will be accepted no later than 2:00 PM, Friday, March 6, 2015, after which time all proposals will be publicly opened and read.

***********
Firm Name & Address
***********

The undersigned propose to furnish all labor and materials as called for in the Bidding Documents for:

BID AMOUNT (BASE BID)

_____________________________ (dollars)  ($__________________________).
(Lump Sum all trades)

ALTERNATE PROPOSALS:

ALTERNATE NO. 1: State the addition to, or deduction from, the Bid Amounts to reinstall the existing door and frame at door 208A.1 between Rooms 208A and 208B instead of providing a new door and frame as specified in Paragraph 2.2-F of Section 12 05 00 Broadcasting Recording and Production Enclosure.

ADD SUM OF $ ____________________  DEDUCT SUM OF $ ____________________

ALTERNATE NO. 2: State the addition to, or deduction from, the Bid Amounts to reinstall two (2) existing sound attenuators above Room 208A instead of two (2) of the four (4) new sound attenuators called for on Drawing M-1. Under this alternate the final installation would consist of the reinstallation of the two (2) existing attenuators noted to be removed on Drawing MD-1 and two (2) new sound attenuators for a total of four (4) sound attenuators.

ADD SUM OF $ ____________________  DEDUCT SUM OF $ ____________________

Signature of Principal

Printed Name
BIDDING DOCUMENTS:

BASE BID DOCUMENTS
    Construction Documents Specifications Volumes 1
    Construction Documents Drawings

TIME:
The work to be performed under this Contract shall be complete in accordance with the following milestone dates (see section 01 11 05 Time of Completion):

Pricing to hold good through 60 days after bid due date.

The Bidder must complete required information on the original and all supplemental pages of this proposal. If the information is not properly completed and is not received on time, the bid proposal may not be read and may be rejected.

****************************************************************************************************************************
A Certified Check or Bid Bond in amount of 10% of the base bid is required. A bid bond of lesser value is not acceptable and the bid will be considered non-responsive.
****************************************************************************************************************************

Bidders must submit prices for all alternates and unit prices when requested, otherwise the bid will be considered non-responsive.

Having examined the plans and specifications with related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project including availability of materials and labor, Bidder hereby proposes to furnish all labor and materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the price stated. This price is to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project as stipulated in the specifications. Bidder further agrees to pay as liquidated damages, a sum for each consecutive calendar day thereafter as provided in the General Conditions.

Bidder acknowledges and affirms review of the valid prevailing wage rates for all trades involved in the project, the geographic location of the project as issued by the Commission of the Department of Labor and Industry, Trenton, NJ 08625, (609) 292-2259.

______________________________________________________________________________________________
Signature of Principal
______________________________________________________________________________________________
Printed Name
FOR BIDDER
Following are two (2) projects of similar scope and complexity, and value completed by our firm. Bidder acknowledges that the College may contact the Owners or their representatives for references.

1. Owner:________________________________________________________________________
   Owner Contact:________________________Tel. No.: (       ) _______________
   Construction Manager:_________________________________________________________________
   CM Contact:________________________Tel. No.: (       ) _______________
   Architect:___________________________________________________________________________
   Architect Contact:________________________Tel. No.: (       ) _______________
   Location:__________________________________________________________________________
   Description:________________________________________________________________________
   Original Bid Amount:$________________________
   Contract Increases: $________________________
   Original Contract Completion Date:________________________
   Actual Completion Date:______________________
   Was Project Free of Claims and Litigation: YES NO
   If NO, Please Explain:
   __________________________________________________________________________________
   __________________________________________________________________________________

2. Owner:________________________________________________________________________
   Owner Contact:________________________Tel. No.: (       ) _______________
   Construction Manager:_________________________________________________________________
   CM Contact:________________________Tel. No.: (       ) _______________
   Architect:___________________________________________________________________________
   Architect Contact:________________________Tel. No.: (       ) _______________
   Location:__________________________________________________________________________
   Description:________________________________________________________________________
   Original Bid Amount:$________________________
   Contract Increases: $________________________
   Original Contract Completion Date:________________________
   Actual Completion Date:______________________
   Was Project Free of Claims and Litigation: YES NO
   If NO, Please Explain:
   __________________________________________________________________________________
   __________________________________________________________________________________

________________________________________
Signature of Principal

________________________________________
Printed Name
LIST OF SUBCONTRACTORS
The Bidder confirms that the Subcontractors listed below will be awarded the subcontract for the work identified if the Bidder is awarded the contract for the Project. The College will not accept any change from the Subcontractors listed unless the listed Subcontractor provides the College with a letter authorizing the Bidder to award a subcontract to another company. The College has the right to reject any subcontractor with no impact to project schedule or bid amount.

### Structural Steel and Ornamental Iron Work (DPMC Prequalification Required):
- **Company Name:**
- **City/State:**
- **Phone:**
- **Contact:**
- **Bid Amount:**

*Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.*

### Plumbing and Gas Fitting Work (DPMC Prequalification Required):
- **Company Name:**
- **City/State:**
- **Phone:**
- **Contact:**
- **Bid Amount:**

*Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.*

### Heating and Ventilating Systems and Equipment (DPMC Prequalification Required):
- **Company Name:**
- **City/State:**
- **Phone:**
- **Contact:**
- **Bid Amount:**

*Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.*

### Electrical Work (DPMC Prequalification Required):
- **Company Name:**
- **City/State:**
- **Phone:**
- **Contact:**
- **Bid Amount:**

*Subcontractor is to provide a list of open contracts which supports the amount listed on the DPMC Uncompleted Contracts Form. List shall include project name, firm name that is holding the contract, contact name and information, total contract value, uncompleted value, and expected completion date.*

______________________________
Signature of Principal

______________________________
Printed Name
Bidder acknowledges receipt of the following Addenda:

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The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract within seven (7) calendar days and deliver Performance and Payment Bonds as required in Instructions to Bidders.

The bid security attached in the sum of $__________________________ ($__________) is to become the property of the State in the event the contract and bond are not executed within the time set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

I certify that our firm is classified by the Division of Property Management and Construction in the approved amount of $__________________________ for ______________________ (trade), until ______________________ (expiration date). I further certify that the amount of this bid proposal, including all outstanding incomplete contracts, does not exceed my pre-qualification dollar limit.

Respectfully submitted,

(Seal if bid is by a corporation)  
By:_____________________________
(Name of firm)

_____________________________
(Signature)

_____________________________
(Title)

_____________________________
(Business Address)

Telephone No.  
Facsimile No.

Any change in ownership information since filing your current financial/experience statement? If yes, attach explanation.

( ) YES  ( ) NO

Federal Identification No.

Social Security No.
PART 1 - GENERAL

1.1 TIME OF COMPLETION AND SCHEDULING

A. In preparation of the CPM schedule, the Contractor must allow for the following activities and durations:

1. The Contractor can anticipate a Notice to Proceed to be issued no later than twenty-one (21) calendar days after the opening of the bids.

2. The Contractor can anticipate construction permits being issued by the New Jersey Department of Community Affairs (DCA) no later than forty-five (45) calendar days after the Contractor has submitted to DCA the permit technical applications and required signed/sealed drawings and specifications prepared by the Contractor.

B. The listed milestone dates represent the Contractor’s contractual obligations to the College under this Contract:

   File for Construction Permits: Seven (7) calendar days after Notice to Proceed

   Furnish All Submittals for Review: Thirty (30) calendar days after Notice to Proceed

   (Submittals requiring field verification and dimensions that cannot be prepared within this period are excluded from this milestone)

   Substantial Completion: On or before July 31, 2015.

   Final Completion: On or before August 31, 2015.

   - END OF SECTION 01 11 05 -
PART 1 - GENERAL

1.1 SUMMARY

A. This Section specifies administrative and procedural requirements for Alternates.

B. Definition: An Alternate is an amount proposed by Bidders and stated on the Proposal Form for certain construction activities defined in the Bidding Requirements that may be added to or deducted from Base Bid amount if the Owner decides to accept a corresponding change in either the amount of construction to be completed, or in the products, materials, equipment, systems or installation methods described in Contract Documents.

C. Coordination: Coordinate related Work and modify or adjust adjacent Work as necessary to ensure that Work affected by each accepted Alternate is complete and fully integrated into the project. Costs for the coordination, modification, or adjustment necessary for each alternate are included in the costs for each Alternate.

1.2 SCHEDULE OF ALTERNATES

A. ALTERNATE NO. 1: State the addition to, or deduction from, the Bid Amount to reinstall the existing door and frame at door 208A.1 between Rooms 208A and 208B instead of providing a new door and frame as specified in Paragraph 2.2-F of Section 13 05 00 Broadcast Recording and Production Enclosure.

B. ALTERNATE NO. 2: State the addition to, or deduction from, the Bid Amount to reinstall the two existing sound attenuators above Room 208A instead of two of the four new sound attenuators called for in M-1. Under this alternate the final installation would consist of the reinstallation of the two existing attenuators noted to be removed on Sheet MD-1 and two new sound attenuators for a total of four sound attenuators.

- END OF SECTION 01 23 00 –
DESTRUCTION NOTES

1. REMOVE EXISTING DOOR, FRAME, AND HARDWARE. INFILL EXISTING R.O. TO MATCH ADJACENT PARTITION CONSTRUCTION. SEE ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION. SAVE AND STORE DOOR, FRAME, AND ALL ASSOCIATED HARDWARE FOR REINSTALLATION.

2. REMOVE EXISTING PARTITION CONSTRUCTION AND FRAMING TO EXPAND R.O. FOR REINSTALLATION OF DOOR.

3. REMOVE EXISTING WINDOW, PARTITION CONSTRUCTION AND FRAMING TO EXPAND R.O. FOR REINSTALLATION OF DOOR.

4. REMOVE EXISTING TRACK LIGHTING FIXTURES AND TURN OVER TO THE OWNER.

5. REMOVE EXISTING SUPPLY AIR GRILLE AND SAVE FOR REINSTALLATION. SEE MECHANICAL DRAWINGS FOR ADDITIONAL INFORMATION.

6. REMOVE EXISTING WHITE BOARD.

7. REMOVE ALL EXISTING FLOORING AND PREPARE SUBFLOOR FOR NEW FLOOR FINISH.
1. REFLECTED CEILING PLAN
   SCALE: 1/2"=1'-0"

2. DETAIL AT CURTAIN TRACK AT ISOLATION AREA
   SCALE: 1/12"=1'-0"

3. DETAIL AT CURTAIN TRACK AT AUDIO RECORDING
   SCALE: 1/12"=1'-0"

4. DETAIL AT METAL PEGBOARD
   SCALE: 1/12"=1'-0"

5. DETAIL AT METAL PEGBOARD AT AUDIO RECORDING PRODUCTION
   SCALE: 1/12"=1'-0"

ACOUSTICAL CURTAIN ON TRACK (AC-1)
ACOUSTICAL CURTAIN ON TRACK (AC-2)
LOCATE NEW LIGHTING TRACK IN SAME LOCATION AS EXISTING TRACK, TYP.

RELOCATED AIR REGISTER, SEE 1/A-1
ACOUSTICAL CURTAINS AND TRACK (AC-3) FOR CEILING FINISHES, SEE 1/A-4

PATCH CEILING AT REMOVED REGISTER TO MATCH CEILING AND MAINTAIN ACOUSTICAL ENCLOSURE.

METAL PEG BOARD
STAINLESS STEEL FLATHEAD SCREW, USE EXISTING HOLES
STAINLESS STEEL GROMMET
3/4" RUBBER BUSHING
ACOUSTICAL WALL PANEL

USE EXISTING HOLES IN METAL PEGBOARD FOR ATTACHMENT TO WALL. SEE 4/A-2 FOR ATTACHMENT DETAIL.
SECTION 09 84 13 ACOUSTICAL WALL PANELS (REVISED ADDENDUM NO. 1)

PART 1 GENERAL
1.1 SECTION INCLUDES
A. Work of this Section includes all labor, materials, equipment, and services necessary to complete the acoustic wall panels as shown on the drawings and/or specified herein, including, but not limited to, the following:
   1. Acoustical absorptive panels (AWP-1) 2" thick panels provided by Owner are to be wrapped and installed by Contractor, as part of this Contract.
   2. Diffusive-absorptive panels (AWP-2) to be provided, wrapped, and installed by Contractor, as part of this Contract.

1.2 QUALITY ASSURANCE
A. Manufacturer Qualification: At least 5 years' experience fabricating and installation comparable work, employing skilled mechanics under competent supervision for all phases of the Work.

1.3 SUBMITTALS
A. Shop Drawings/Product Data
   1. Show dimensioned wall elevations with seam and joint locations, cutout sizes and locations, anchor locations, relation to adjacent work; large scale joint and mounting details; materials type, weight/thickness, design, color; and other data necessary to fabricate and install work and coordinate work with affected trades.
B. Samples: One 12" x 12" (minimum) panel of each panel type in selected finish, showing seam, edge and cutout conditions.
C. Certification
   1. Acoustical Performance for AWP-2: Certified reports of acoustical performance tests conducted and/or witnessed by a recognized, independent, testing agency. Tests shall have been done by specified methods or recognized equivalent. Sound absorption tests shall be not more than three years old. Reports on earlier tests are acceptable if it can be established to the Architect's satisfaction, that they are valid indications of compliance with Project requirements.
   2. Fire Hazard: Evidence of compliance with regulatory agency and specifications requirements.
D. Cleaning and Maintenance Instructions: Recommendations for Owner maintenance and cleaning per Section 01700 requirements. Identify cleaning/spotting products generically or by trade name.
E. Manufacturer Qualifications for AWP-2: List comparable installations with 3-year (minimum) service histories. Describe installations and give Owner/building manager names and addresses.

1.4 REFERENCES
A. ASTM C 423, Test for Sound Absorption and Sound Absorption Coefficients by the Reverberation Room Method.
1.5 DELIVERY, STORAGE AND HANDLING
A. Allow materials to become acclimated to Project conditions before installation, if necessary to prevent sag and distortion during service life.

1.6 PROJECT CONDITIONS
A. Work areas shall be at or near ambient occupancy temperature and relative humidity.
B. Painting, dust-raising activities, and work that introduce dampness shall be completed.

PART 2 PRODUCTS
2.1 GENERAL
A. Cut acoustical absorptive panels (AWP-1) to exact sizes required to fit wall surfaces based on field measurements of completed substrates indicated to receive acoustical wall panels.
B. Fabricate diffusive-absorptive panels (AWP-2) to sizes and configurations indicated; attach facing materials to cores to produce installed panels with visible surfaces fully covered and free from waves in fabric weave, wrinkles, sages, blisters, seams, adhesive or other foreign matter.
B. Dimensional Tolerances of Finished Units: Overall height and width of panels plus or minus 1/16”.
C. Sound Absorption Performance: Provide acoustical wall panels (AWP-2) with minimum noise reduction coefficients (NRC) indicated, as determined by testing per ASTM C 423 for mounting type specified under individual product requirements.
D. Colors, Textures, and Patterns: Provide panel fabric for Owner-provided acoustical absorptive panels (AWP-1) and for diffusive-absorptive panels (AWP-2).
1. Fabric to be Luna Textiles “FACET” DFA-5076 in color as selected by Architect from manufacturer's full color range.
   a. 100% polyester.
   b. 54” wide.
   c. Meeting ASTM E-84, NFPA 701-2004 TM #1, California Technical Bulletin #117 E.

2.2 ACOUSTICAL ABSORPTIVE PANELS (AWP-1)
A. Owner-provided wall panels (AWP-1) are to be wrapped and installed by Contractor as part of Contract.
B. Back Mounting Accessories: Manufacturer’s standard or recommended accessories for securely mounting panels of type and size indicated to substrates provided, and complying with the following requirements:
1. Mechanically Mounted Edge Reinforced Panels: Metal panel clip and base support bracket system mechanically attached to back of panel and the other part to wall substrate, designed to support full weight of panels; designed to allow panel removal.

2.3 ABSORPTIVE-DIFFUSIVE PANELS (AWP-2)
B. All components shall be Class A Fire Rated. Flame Spread / Smoke Developed Characteristics: Product components tested by independent facility according to ASTM E 84 and NFPA 255 shall have:
   a. Component Flame Spread Rating: 25 (maximum)
   b. Component Smoke Developed: 450 (maximum)
C. Panels to be provided by Contractor wrapped in fabric specified in 2.1-D.
PART 3 EXECUTION
3.1 INSTALLATION
A. General: **Install acoustical wall panels (AWP-1 and AWP-2)** in locations indicated with vertical surfaces and edges plumb, top edges level and in alignment with other panels, scribed to fit adjoining work accurately at borders and at penetrations. Comply with panel manufacturer's printed instructions for installation of panels using type of mounting accessories indicated or, if none indicated, as recommended by manufacturer.
B. Construction Tolerances
   1. Variation from Plumb and Level: +/- 1/16”.
   2. Variation of Joints from Hairline: Not more than 1/16”.
C. Anchoring to Drywall: Anchor clips to unreinforced gypsum board with toggle or Molly anchors. Anchor clips to metal drywall framing with tapping sheet metal screws.
D. Panels shall be pressed against wall and slid down engaging "Z" clips into wall brackets.
E. Remove and replace panels that are damaged and are unacceptable to Architect.

3.2 ADJUSTING AND CLEANING
A. Correct non-complying and damaged/defective Work. Replace work that cannot be satisfactorily repaired.
B. Restretch and reinstall sagging and distorted fabric and correct other defects that occurred during normal service.
C. Carefully and thoroughly clean completed work by vacuuming and/or other means. Remove soil, stains, loose threads.
D. Protect work from soiling and other damage.

END OF SECTION 09 84 13
PRE-BID MEETING MINUTES

DATE: February 17, 2015

PROJECT: H-Wing 2nd Floor – Les Paul Studio
RCNJ PROJECT NO. 2014-02-01C

RE: Pre-Bid Meeting Minutes

1. Introductions
   a. Ramapo College of New Jersey – Owner
      Represented by: Richard M. Roberts, Contracting Officer
                     Seamus Doran, Project Manager
                     Steve Sondey, Purchasing
   b. Holzman Moss Bottino Architecture – Architect
      Represented by: Nestor Bottino, Architect

2. Pre-Bid Conference
   a. Ensure all forms are filled out completely and properly to avoid possible protests from
      other bidders.
   b. Mandatory – Bids will only be opened from firms listed on the sign-in sheet
   c. Minutes – Minutes will be distributed as part of Addendum No. 1

3. Bid Dates
   a. February 24, 2014 – 2:00 PM: Last day for questions / requests for approval
   b. February 27, 2015: Last addendum issued
   c. March 10, 2015 – 2:00 PM: BIDS DUE

4. Bid Documents
   a. Documents are available for download at http://www.ramapo.edu/construction-
      projects/h-wing-les-paul-studio/

5. Bid Proposal Documents
   a. Bid Cover Sheet
   b. Proposal Form
   c. Non-Collusion Affidavit Form
   d. Stockholder Disclosure Form
   e. Agreement of Surety
   f. Bid Security Form
   g. NJ Public Works Registration Certificate of the Bidder and subcontractors
   h. NJ DPMC Notice of Classification and Uncompleted Contracts Form of the Bidder
      and subcontractors
   i. Proof of Insurance (Limits as defined in the General Conditions
   j. Plumbing and Electrical licenses

6. Bidder Qualifications
   a. Bidder must be NJDPMC pre-qualified in either Trade Codes 006, 0008, or 009
   b. Bidder must have a current Public Works Contractor Registration certificate
   c. Bidder must have a valid business registration certificate on file with the Division of
      Revenue
d. Bidder must not be engaged in investment activities in Iran

e. Insurance coverage as specified in the general conditions

7. Project Overview
   a. Sound/acoustical properties of the room are critical components of the work
   b. Walls are a special acoustical panels, specifications can be obtained from manufacturer

8. Costs paid for by the College
   a. NJDCA plan review and permit costs
   b. Onsite field quality testing consultants

9. Questions
   a. Who provides the acoustical wall panels?
      Response: The College will provide back mounted wall acoustical panels and the contractor is responsible for wrapping and installing as part of contract.
   b. How is the HVAC accessed in the studio
      Response: Access is available from the main hallway, the vestibule and above the room.
   c. What is the schedule of the project?
      Response: The project will commence upon a notice to proceed and coordinated with class schedules in the building.
   d. Will the space be empty?
      Response: The space will be free of all existing furniture and equipment to be retained by the college.
   e. Is there a budget?
      Response: There is no advertised budget for the project.

10. Site Walk-through
** Please sign-in, print all information and leave a business card. Thank You  **
** If you leave a business card you can enter "See business card" in the address and phone number columns. **

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Address</th>
<th>Phone</th>
<th>Contact Name</th>
<th>Email</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brahma Const Corp</td>
<td>68 Wallington Ave, Wallington, NJ</td>
<td>973-249-1818</td>
<td>Cheryl</td>
<td><a href="mailto:Caterino@brahma-corp.com">Caterino@brahma-corp.com</a></td>
<td></td>
</tr>
<tr>
<td>CATCOIN Construction</td>
<td>14 Broad St, Norwood, NJ</td>
<td>201-767-2272</td>
<td>Vishal U. Patel</td>
<td><a href="mailto:vpatel@catcoin.com">vpatel@catcoin.com</a></td>
<td></td>
</tr>
<tr>
<td>Accurate Construction ZNC</td>
<td>SEE CANO</td>
<td>566-CANO</td>
<td>David</td>
<td>Trinidad@see-can0</td>
<td></td>
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<tr>
<td>C.P. Construction Co</td>
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<td>Dino</td>
<td>Ragno</td>
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<td>Bob</td>
<td>Djuric</td>
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<tr>
<td>ML INC</td>
<td></td>
<td></td>
<td>Mike Golulem</td>
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</tbody>
</table>
RAMAPO COLLEGE OF NEW JERSEY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX. FAILURE TO CHECK ONE OF THE BOXES MAY RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to P. L. 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification may render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☐ I certify pursuant to P. L. 2012, c. 25 that neither the bidder listed above nor any bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such may result in the proposal being declared as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below. PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PROVIDE THOROUGH ANSWERS TO EACH QUESTION.

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship to Bidder/Offeror</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of Activities</td>
<td></td>
</tr>
<tr>
<td>Duration of Engagement</td>
<td>Anticipated Cessation Date</td>
</tr>
<tr>
<td>Bidder/Offeror Contact Name</td>
<td>Contact Phone Number</td>
</tr>
</tbody>
</table>

If you need to make additional entries, attach on a separate page.

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): __________________________________________ Signature: ___________________________

Title: __________________________ Date: ________________________