

# CONNECT NEWSLETTER

SPRING 2022

## Reminders, Opportunities & New Updates



### Advisement Hold Release:

Connect compiles a list of advisees with active school advisement holds. This list refreshes each day with Banner updates. Holds will be added to students on February 22 for first-year students and March 7 for transfers and juniors. Holds can be removed in Connect by adding a "note" to a student folder for "Hold Release." This will take effect in Banner within 4 hours of being released. This includes the "Missing CRWT or Math Course" hold. To review how to remove a hold please click [here](#).

### Student ID Photos:

Given COVID-19 precautions over the last year, the campus has not had all first-year students on campus to take their ID photos. As a result, some current first-year and sophomore student pictures in the system may be missing. All upper-class photos will remain.

### Graduate Students & 4+1 Programs:

We are excited to share that graduate students and students enrolled in 4+1 programs are now viewable in Connect. Graduate Program Directors will now see a new role within their "Connection" drop-down menu on the Students screen. These populations can be downloaded and messaged like the undergraduate populations.

## Academic Progress Report

Each semester Connect releases an Academic Progress Report for faculty members to report feedback on students from the following populations: Athletics, Educational Opportunity Fund Program (EOF), Office of Specialized Services, first-year, sophomore, junior, senior and transfer students. As a reminder, feedback for students can be raised prior to the release of the report (e.g., feedback regarding attendance/participation concerns at the onset of the semester).

### Important Dates

The report release date is timed with the college academic calendar to ensure that feedback is provided before the withdrawal deadline (April 15, 2022). This allows students to have the necessary time to withdraw from their courses if needed. Progress reports will be sent out on Monday, February 28, 2022 and will be due by Monday, April 11, 2022.

### Option to Set Multiple Meeting Locations

Connect has the ability to allow advisors to set up their calendar with various meeting location types including a distinction between an in-person meeting and a virtual meeting. For example, a WebEx meeting.

The Center for Student Success is also piloting using a virtual kiosk which allows students to check-in for an appointment or walk-in visit remotely.

If you have any questions, ideas, or suggestions please email Tracey Bender at [tpastori@ramapo.edu](mailto:tpastori@ramapo.edu)

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## Helpful Features:

- **Different Views in Connect:** In Connect several different views can be seen as a faculty member. These include the ability to view a class roster, school roster, and an advisee list. These lists can be viewed in Connect by clicking on “Students” in the top menu bar. Faculty can then toggle between roles using the “Connection” drop-down menu.
- **Appointment Usage:** In Connect faculty have the option of utilizing the appointment system for advisee appointments. The steps to view and manage your advisees can be found on [this document](#). For information about how to set up your calendar in Connect, please visit: [Connect Preferences and Calendar Option](#).
- **Select All Option for Mass Messaging:** Connect now allows users to “select all” when mass messaging student lists. There is a limit of 1000 recipients but you no longer need to go page by page to select students on your list.

## Office Hours in Connect

If you need assistance editing your Connect calendar or Connect office hours, please refer to the how-to-guide on the Connect Resource Website at: <http://www.ramapo.edu/connect/faculty/>. As a reminder, office hours carry forward from semester to semester.

**To share feedback, please contact your school or unit's designated member of the Connect Faculty Advisory Board.**

**ASB:** Tim Haase

**CA:** Jackie Skrzynski

**HGS:** Jeremy Teigen

**SSHS:** Dean Aaron Lorenz

**TAS:** Scott Frees