8:25-1.3 Definitions
◆ “Camper” a child under the age of 18
◆ “High risk activity” any activity which exposes a camper to a life-threatening or serious injury because of the inherent danger of the activity
◆ and which requires a high level of adult supervision at all times
◆ “Single sport youth camp (SSYC) a camp to specifically practice, play, learn and understand the rules of the individual sport.

8:25-2.4 Annual renewal of certificate of approval
◆ submit a renewal application, form cb-11, no later than May 1 of each year.

8:25-3.2 Staff
◆ Camp Director is at least 21
◆ at least two seasons in administrative experience in an organized certified camp.
◆ Or nine months experience in a youth program.
◆ Or one season of administrative experience one year teaching experience.
◆ preseason orientation and training for the staff.
◆ Basic principles of emergency first aid, blood borne pathogens, infection control, and hand washing practices
◆ staff training on child abuse and neglect
◆ responsibilities, reporting, recognition, and observation of campers.
◆ certify staff member's background and character
◆ three character reference checks for each new staff member and
◆ not related to the staff member
◆ criminal history checks comparable to the New Jersey State Police
◆ By June 15, 2010 for all existing adult staff
◆ < 1 year lapse of employments, notarized statement for criminal history status
◆ All new staff prior to start date.
◆ Annual sex offender registry check
◆ Must retrieve national sex offender registry information
◆ http://www.familywatchdog.us/
◆ Maintain documentation for as long as employment continues at the camp
◆ High risk camp activities conducted according to current guidelines
◆ Current guidelines for each high risk activity maintained on-site

8:25-3.2 Staff
◆ An adult (≥18) assisted by a counselor (≥16) for each group of 20 campers, or portion thereof,
◆ for all camp activities, including off-site camp activities ,for all campers five to 17 years of age
◆ >20 campers supervision ratio is one additional staff for every additional 10 campers
8:25-3.2 Staff
◆ An adult (≥18) assisted by a counselor (≥16) for each group of 14 campers, or portion thereof,
◆ for all camp activities, including off-site camp activities, for all campers 2.5 to 4 years of age
◆ >14 campers supervision ratio is one additional staff for every additional 7 campers

8:25-3.2 Staff
◆ An adult (≥18) assisted by a counselor (≥16) for each group of 8 campers, or portion thereof,
◆ for all camp activities, including off-site camp activities, for all campers <2.5 years of age
◆ >8 campers supervision ratio is one additional staff for every additional 4 campers

8:25-3.2 Staff
◆ The camp director will develop, implement, and document in writing a procedure to keep track of the location and safety of all campers during all camp activities.

8:25-3.2 Staff
◆ The camp director is not included in staff ratios in camps serving over 50 children.

SUBCHAPTER 5. HEALTH
◆ A written arrangement for medical transport for serious injury and illness with the local Emergency Medical Service or ambulance squad for transport to the nearest hospital
◆ Written parental consent for emergency medical treatment available on-site and accompany campers on all off-site trips.

8:25-4.2 Buildings
◆ If hot water is not readily available, waterless hand sanitizers acceptable
◆ The health center may be a room, tent, or building
◆ Clean mattresses and sheets available
◆ Air mattresses or exercise pads OK
◆ 1 mattress first 50 campers
◆ 1 additional mattress for every 200 campers

SUBCHAPTER 5. HEALTH
◆ Medical program under the direction of a NJ licensed Doc or
◆ Dedicated health director certified in first aid and professional level CPR
◆ The camp director can not be the health director in camps serving over 50 children.
◆ The health director shall not be any individual who has responsibilities in another high risk activity at the same time.

8:25-5.4 First aid supplies
◆ First aid supplies shall:
◆ Be available at all times; and
◆ Be fully restocked within 48 hours
◆ The minimum first aid supplies can be found at Appendix B.
SUBCHAPTER 6. SAFETY
◆ A list of emergency phone numbers posted in the main office and waterfront area if applicable.

SUBCHAPTER 7. FOOD AND WATER
◆ Conform to Retail Food Establishments and Food and Beverage Vending Machines, Chapter 24 N.J.A.C. 8:24
◆ Potentially hazardous foods, N.J.A.C. 8:24-1.5, not allowed on site unless there is a refrigerator (41°F)

SUBCHAPTER 8. TRANSPORTATION
◆ Conform to the Motor Vehicles Commission rules
◆ Operable seat belt or proper restraint system required
◆ Maintain staffing ratios according to age
◆ Emergency evacuation drills for Type I and Type II buses once during each camping session or at last once every four weeks, whichever is more frequent.

8:25-8.4 Recordkeeping
◆ Maintain a record of and all drivers possess a Commercial Driver’s License with a “P” and “S” endorsement.

8:25-8.5 Special requirements for physical disabilities, non-ambulatory campers
◆ A ramp device or a hydraulic lift provided with a lift minimum payload of 800 pounds.

SUBCHAPTER 9. WATERFRONT SAFETY
◆ Written policy and procedures provided on-site delineating the youth camps responsibilities for off-site swimming.
◆ A method to keep track of the location and safety of all campers during any off-site swimming activity.

SUBCHAPTER 14. Single sport Youth Camps
◆ Single Sport Youth Camps no “High Risk” activities as primary activity
◆ Free swim ok as a secondary activity, meet SUBCHAPTER 9

SUBCHAPTER 15. Enforcement Procedures
8:25-15.2 Inspection
◆ American Camp Association Certificate of Accreditation with their renewal application or by June 1 of each year.
◆ The Department accepts the American Camp Association Certificate of Accreditation in lieu of pre-operational and operational inspections.
◆ Most recent accreditation report available upon request
◆ The Department may conduct pre-operational and operational inspections of any American Camp Association certified camps.

8:25-15.4 Penalties
◆ The Department may temporarily suspend a certification and may pursue revocation.