1. **Policy**

   Flameless candles or incense (electric or battery operated) shall be the only acceptable method of lighted candles in all buildings on campus. Open flame candles and incense are not permitted in any campus building.

2. **Reason for Policy**

   Sets forth a policy that reduces the use of open flame throughout the college campus

3. **To Whom Does the Policy Apply**

   Ramapo College community

4. **Related Documents**

   New Jersey Fire Code, Sections 308.3.4, 308.3.5, 308.3.7 and 308.3.8
   http://ww2.ramapo.edu/facultystaff/hr/safety/index.aspx?id=8018

5. **Contacts**

   Director Human Resources
   201-684-7506