

Student Information

Student Name: _____ R#: _____ E-mail address: _____

The student must attach a copy of his/her unofficial Banner transcript and a copy of the syllabus designed by the faculty supervisor.

Course/Semester Information

Semester of independent study: _____ fall _____ spring _____ summer Year: _____

Independent study discipline: _____ level: _____

Independent Study Faculty Supervisor: _____

Check the cell that corresponds to the appropriate number of credits for the independent based on hours needed to complete the project.

credits	clock hours	
1	37.5	
2	75	
3	112.5	
4	150	

Pass/fail _____ Letter grade _____

The pass/fail option may be selected by the student for a total of four credits in any semester (fall, winter, spring, or summer) and for a total of no more than four out of each 12 credits earned for a grade. This option is available only for free-elective courses; courses fulfilling any requirement, including (but not limited to) general education, school core, major and/or minor requirements, are not eligible to be taken for P/F. A student who wishes the P/F option must submit the appropriate paperwork in CAAFYE by the posted deadline that semester.

Additional Questions

Previous study or experience with proposed project: _____

Resources, facilities, technology, and/or supplies necessary to complete the project: _____

Signatures

Student's signature: _____

Date: _____

Faculty Supervisor's signature: _____

Date: _____

Dean's signature: _____

Date: _____

Independent Study Procedures

- Students may not enroll in a regularly offered course during any semester, including summer, on an Independent Study basis, except under extraordinary circumstances and only with the specific written approval of the dean of the School to authorize this exception.
- Students may not enroll for more than FOUR (4) credits of Independent Study during any semester, including summer, without specific written approval of the dean of the School to authorize override of this. Extensive documentation will be required by any person requesting a waiver of this limit.
- The college career limit on Independent Study is four (4) courses, only two (2) of which may be in the student's major.
- Students on academic probation OR academic warning are INELIGIBLE for Independent Study (except in cases where the course is the requirement of a major).
- No Independent Study registrations will be accepted after the last day of add/drop as indicated in the academic calendar.

Dean's Checklist (as it appears on the Independent Study Registration Form)

- Semester limit (4 credits): _____
- Career limit (4 courses): _____
- Major limit (2 courses): _____
- Cumulative GPA > 2.0: _____
- Contract: _____