

CWAAC Minutes
October 21, 2021

In Attendance: Michael (Chair), Caroline Brisson, Sarah Carberry, Christina Connor, Sharon Leathers, Tim Haase, and Jackie Skrzynski.

Not Present: Susan Gaulden, Gurvinder Khaneja, and Stacie Taranto

Agenda

- Approve minutes (draft of the minutes from last meeting)
- Revisiting Freestanding Minors Assessment
 - Susan shared five year enrollment trends for all minors. The average freestanding minor has 11 students, but this is skewed: most FSM's have less than 8 students and a few are 20+ (e.g., Crime and Justice, Business Analytics).
 - CWAAC discussed a number of issues related to freestanding minors and the CWAAC Chair will raise these with Susan Gaulden.
 - Using eight students as a cutoff raises issues of equity (some minors assess and others do not), efficiency and efficacy (some programs may move in and out of assessment over time could yield spotty and unusable data).
 - FSMs, particularly smaller programs, may benefit from
 - Aggregating data over multiple years
 - Student generate portfolios
 - Adopting a mini-program review type activity (use of minor learning in other ways--say major program presentation / research, post- Ramapo employment); will this influence course enrollment; analysis course enrollments for dedicated FSM courses); remind of ARC
- CWAAC reviewed and approved the pre-workshop survey.
- CWAAC Chair Report on Attending an ARC Meeting
 - ARC raised questions about what outcome should appear on syllabi, the role of course - level outcomes, assessment matrices and assessment related vocabulary for new ARC members.
 - CWAAC agreed to offer assistance to ARC to create an assessment checklist (if ARC would like to do so).
- Program and School Updates
- Meeting adjourned