

CWAAC Agenda  
Oct 19, 2022

- Approve Minutes
- MSCHE Conference
- School & Program Updates
- Assessment Plan Feedback
- Freestanding Minor Assessments (Fall 2022 Enrollment Report Attached; assessment is optional if FSM has fewer than 12 students)

CWAAC Minutes Oct 19, 2022

In Attendance: Michael Unger (Chair), Carrie Miller (TAS), Rick Nunez (ASB), Sarah Koenig (HGS), Jackie Skrzynski (CA)

Not Present: Sarah Carberry (GECCCo), Christina Connor (Library), Sharon Leathers (SSHS), Gurvinder Khaneja (IR), Susan Gauden (Interim Provost)

- Approve Minutes
- [MSCHE Conference](#) early bird registration discussed
- School & Program Update Discussion including...
  - How to best help some groups struggling including contract majors taking advantage of portfolios
  - CWAAC reps will send an update of programs that have submitted assessment plans and those needing follow up
  - Using Google Drive for archiving assessment plans
  - During review, school representatives should be on the lookout for updated curriculum maps
  - Discussed revisiting program outcome - College mission curriculum maps and program outcome - GE Objectives curriculum maps.
- Assessment Plan Feedback
  - Discussed Ramapo's best practices for providing feedback ranging including memos, emails and using track changes.
  - Discussed how to archive feedback memos
- Freestanding Minor Assessments
  - Gurvinder and IR completed the Fall 2022 Enrollment Report and Factbook
  - Assessment is optional if FSM has 11 or fewer students
  - Assessment eligibility for freestanding minors is based on fall 2022 numbers for the entire academic year and will not change in spring 2023.
- Additional items
  - Prof. Scott Frees will be invited to the December CWAAC meeting to preview the Assessment App
  - The chair will follow up with Tim Haase to work on scheduling and promoting the workshop on using Canvas to assess across different sections / courses.

- CWAAC members will “talk up” the Survey on Culture of Assessment and be ready to answer questions from faculty members.