

## **School Assessment Committee (SAC) Responsibilities**

The School Assessment Committee (SAC), comprised of faculty from the school, oversees and coordinates assessment activities in the school. The chair of the committee, who is also the school assessment coordinator, serves on the College-Wide Assessment Committee (CWAC).

Specific activities of SAC include, but are not limited to, the following:

- Work with convening groups to ensure alignment of program (goals and) outcomes with institutional learning goals;
- Coordinate and/or implement school assessment activities, such as syllabi audits and assessment retreats;
- Review program-level assessment plans and reports to provide peer feedback, to promote collaboration, and to determine overall progress made towards achieving school goals; and

In addition, SAC members will divide themselves among the convening groups in the school so that individual SAC members can work closely with one or more convening groups to establish and/or revise program learning (goals and) outcomes, to map program curricula, and to plan, implement, and evaluate program assessments. The chair of SAC will work regularly with all convening groups in the school on these assessment activities.