

Quick Start

This guide provides an overview of academic majors, freestanding minors and faculty roles and contributions to assessing student learning.

All Academic Majors

- Articulate student **learning goals** and approximately five to eight **student learning outcomes**.
- Create a **three year assessment plan** during which it will assess all program learning outcomes and a **curriculum map**.
- Use **two measures** for each student learning outcome.
 - At least one measure must be a **direct measure** of student learning.
 - The second measure can be **direct or indirect measures** of student learning
- Reflect on **findings** for both measures, compare to previous assessments if possible and implement appropriate **actions**.

Freestanding minors with at least 12 students will...

- Articulate **student learning goals** and approximately two to three **student learning outcomes**.
- Create a **three year assessment plan** and **curriculum map**.
- Assess student learning if there are at least 12 students enrolled in the freestanding minor per the fall Enrollment Report produced by Institutional Research.
 - Assess one student learning outcome per year. Note: programs with more than three outcomes will need to assess multiple outcomes some years.
 - Use **two measures** for each student learning outcome.
 - At least one measure must be a **direct measure** of student learning.
 - The second measure can be **direct or indirect measures** of student learning
 - Reflect on **findings** for both measures, compare to previous assessments if possible and implement appropriate **actions**.

Faculty are essential to the assessment process and perform three general roles.

- Participate in **assessment planning** and analysis as part of their convening group. This includes creating / revising **student learning outcomes**, updating **curriculum maps**, reviewing assessment data and findings, comparing current assessment results to previous results, and creating appropriate **actions**.
- Some academic years, faculty will **score** or evaluate **student products** or **other evidence of student learning**.
- Some academic years, faculty will share **student products** or **other evidence of student learning** from your courses with the convening group for assessment when appropriate.