ASB CURRICULUM MANAGEMENT PROCESS

DEVELOP:
Student Learning Goals and Objectives (SLGOs)
F,C,T

DEVELOP:
Core Course Outlines with SLGOs, Schedule of Topics, and Common Text
F,C,T

MONITOR CURRICULUM:
Using Best Practices (3) & Stakeholder Input (4)
F,C,T

EVALUATE CURRICULUM:
Using Gap Analysis & Assessment Results
F,C,T

REVISE CURRICULUM:
New & Changed Courses
F,C

New Programs

F,C

IMPLEMENT:
Curriculum Changes

ASSESSMENT (2) PROCESS

If New & Changed Courses are Recommended

REVISE:
Annual review and revision of SLGOs and core course outlines

APPROVAL:
Unit Council
Dean

APPROVAL:
Academic Review Committee (ARC) (College-wide Committee)

APPROVAL:
Faculty Assembly
Provost

APPROVAL:
Board of Trustees

APPROVAL:
State of New Jersey Department of Higher Education

NOTES:
(1) Key to ASB Actors: F = Faculty; C = Convening Groups; C3 = Core Course Coordinators; R = Conveners; T = Teaching, Assessment, and Program (TAP) Committee; A = Administration
(2) See Assurance of Learning Process
(3) Sources of Best Practices include:
- Faculty interaction with peers and practitioners;
- Benchmarking to peer and aspirant schools;
- Accreditation Standards
(4) Stakeholder input may include:
- Student Evaluations
- Student feedback to faculty and dean
- Dean’s Student Advisory Council
- ASB Alumni Advisory Board
- ASB Business Advisory Board
- College Faculty
- Provost
- State of NJ
- Community Colleges

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