

Oral Presentation Rubric

| TRAIT | Unacceptable (1-2) | Acceptable (3-4) | Excellent (5-6) |
|-----------------------------|---|--|---|
| Voice Quality | Difficult to understand what is being said. Voice is too soft or too loud. Pace is too quick or too slow. | Speaker easily understood-appropriate pace and volume. | Excellent delivery. Voice modulation, enthusiasm, interest and confidence effectively displayed. |
| Use of Media | Entire presentation relies too heavily on reading slides or notes. Slides contain too much text. | Looks at slides occasionally to keep on track with presentation. | Slides are used effortlessly to enhance speech throughout presentation. |
| Mannerisms | Demonstrates two or more distracting mannerisms. | Demonstrates one or no distracting mannerisms. | Uses bodily language effectively throughout presentation. |
| Audience Interaction | | Periodically engages with audience. | Consistent engage made with audience throughout presentation. |
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| Introduction | No opening statement. Leaves listener wondering where the presentation is headed. | Has opening statement and gives outline of speech. Provides adequate road map. | Has a clear opening statement which captures the audience's interest. Speaker stays focused throughout. |
| Conclusion | Missing or poor conclusion. No summary of points. | Summarizes main presentation and draws conclusion based on these points. | Goes beyond "acceptable" in delivering a conclusion that is very persuasive. |

