



EXECUTIVE DIRECTOR

NJ ASSOCIATION OF STATE COLLEGES AND UNIVERSITIES

About NJASCU

The New Jersey Association of State Colleges and Universities (NJASCU) supports the missions and well-being of senior public institutions of higher education. Through cooperation between trustees and campus administrators, NJASCU plays an active role in developing and proposing state higher education policy to better serve New Jersey's citizens. Its members are seven public institutions of higher education: The College of New Jersey, Kean University, New Jersey City University, Ramapo College of New Jersey, Stockton University, Thomas Edison State University, and William Paterson University. One trustee from each of the member colleges comprise the NJASCU governing board. Campus presidents meet monthly with the Executive Director (ED).

Responsibilities of the Executive Director

The role of the ED is to develop, implement, and assess the strategic operations and opportunities of the Association. The incumbent's primary responsibilities are to:

- Proactively advocate on behalf of the NJASCU colleges to secure support, develop and monitor legislative proposals, and educate legislators and other partners and affiliated groups about the sector and its interests
- Identify and help to implement collaborations across and beyond NJASCU institutions to find efficiencies, attract attention, and secure support; direct and steward strategic partnerships with key constituencies
- Establish and implement long-range and short-range goals consistent with Association goals and objectives
- Provide a forum for NJASCU senior leaders, including Chief Finance Officers, General Counsels, and Provosts, to exchange information, pursue opportunities, and realize the value of NJASCU
- Manage a budget of approximately 500,000 dollars

Required Skills & Abilities

- Proven ability and expertise in partnering with policy makers
- Demonstrated management skills, including budget management, allocation of resources, supervision of organizational development

- Exceptional ability to build relationships and perform in a broad range of environments including academic, governmental and business settings
- Excellent analytical, organizational, planning and problem solving skills with ability to anticipate, prioritize, drive and complete multiple projects, and respond to changing priorities
- Excellent written and verbal communication and influencing skills

Qualifications

- Master's degree or JD preferred
- Minimum of seven years of senior-level experience in strategy or operations in a higher education or government/government relations setting
- Brings a professional network from within the state of New Jersey

Compensation & Benefits

- Competitive and in accordance with college and university employees
- Salary range: 180-205K
- The position is hybrid with an office in Trenton

Applications & Nominations

To apply for the Executive Director position, please submit a cover letter and resume outlining your interest, experience and qualifications, and contact information for three references (not contacted without prior notification to candidates) to:

- NJASCUSearch@ramapo.edu

To nominate a candidate or learn more about the position, contact Ramapo College at:

- Email: NJASCUSearch@ramapo.edu
- Web: www.ramapo.edu/about/njascu/

Ramapo College of New Jersey is pleased to host this competitive search on behalf of NJASCU's seven member institutions:

- [The College of New Jersey](#)
- [Kean University](#)
- [New Jersey City University](#)
- [Ramapo College of New Jersey](#)
- [Stockton University](#)
- [Thomas Edison State University](#)
- [William Paterson University](#)