



THE SPRING 2010 HOUSING INTENT PROCESS

The Office of Residence Life has begun preparing for the Spring 2010 semester. In order to do so, we must know how many students are returning to their campus housing assignment for the Spring 2010 semester.

ALL STUDENTS (including those graduating in December 2009 and May 2010, those studying abroad or participating in National Student Exchange and those who are withdrawing or transferring for the Spring 2010 semester) MUST complete the Online Spring 2010 Housing Intent process! This online process includes completing the Spring 2010 Housing Intent Form and the Resident Assistant/Community Assistant/Senior Resident Assistant Evaluation.

THE SPRING 2010 HOUSING INTENT PROCESS MUST BE COMPLETED VIA BANNER SELF SERVICE BY NOVEMBER 16, 2009 (FREE OF CHARGE).

The Spring 2010 Housing Intent process begins on November 2, 2009 and you will not have access to the process until then.

To complete the Spring 2010 Housing Intent Process, please log in to Banner Student Self Service (Web For Students). Once on Banner Student Self Service.

Please follow the steps below in order to successfully complete the process.

- Click enter secure area
- Please enter your Email User Name and Password. **Be sure to use all lowercase letters in the User Name field. When finished, select Login. To protect your privacy, please Exit and close your browser when you are finished.**
- Click on the Student Services /Financial Aid Tab at the top of the page
- Click on the Surveys, Waivers, Ballots and Such...link
- Click on the Spring 2010 Housing Intent Info Sheet link for detailed information regarding this process. Please be sure to review this document **PRIOR** to completing the Spring 2010 Housing Intent Process.
- Click on the Office of Residence Life Spring 2010 Housing Intent Process