SECTION T

TRANSFER CANDIDATE'S FORM

(Note: This is not a Request for Transcript Form)

TRANSFER APPLICANTS – Complete Sections I (page 3), II (page 4), IV (page 6), and T (page 2). Be sure to submit the following:

1. Official high school transcript if you have attempted fewer than sixty credits.
2. Official college transcript(s). No credit will be retroactively awarded for college coursework not identified at the time of application, including college work completed during high school.
3. One letter of recommendation from a professor or academic advisor.
4. Transfer Candidate's Form (Section T, page 2). Complete the Student Authorization section and give it to your Dean of Students at each of the colleges you attended during the past three years.
5. Official records for any advanced standing consideration, *e.g.*, CLEP, Military Service Schools, PEP, ACT Proficiency Examination, or copies of any certificates from training programs.
6. Test of English as a Foreign Language (TOEFL). This may be required for non-native speaking transfer students who do not transfer to Ramapo with the appropriate level English courses.
7. If applying for the Educational Opportunity Fund Program, you must check "yes" for the EOF question in Section I (page 3), complete Section V (pages 7 and 8, EOF Questionnaire), and submit a letter from your EOF counselor indicating your participation in the program.
8. SAT scores may be submitted for possible exemption from the placement test for English and math.

TO TRANSFER CANDIDATE:

If you have attended college within the past three years, you must ask the Dean of Students *at each of the colleges you attended during the past three years* to complete this form. Please make copies of this form as needed.

STUDENT'S AUTHORIZATION

Name of Student (please print) _____ Social Security Number _____ – _____ – _____

Signature _____ Date _____

TO THE DEAN OF STUDENTS: _____

Name of Institution

The student whose name appears on this form has applied for admission to Ramapo College. Part of that process is the submission of this form. Your assistance in providing this information in a timely manner is appreciated.

Has this student ever been on disciplinary probation or dismissed for disciplinary reasons? ❑ Yes ❑ No

If yes, briefly describe the nature of the offense and indicate the date: _____

DEAN'S CERTIFICATION

Name (please print) _____ Title _____

Institution _____

Signature _____ Date _____

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RAMAPO COLLEGE OF NEW JERSEY