

APPLICATION FOR

**WALTER D. HEAD FOUNDATION FELLOWSHIP
ROTARY INTERNATIONAL DISTRICT 7490**

*WALTER D. HEAD FOUNDATION, IS A 501(C)(3) CHARITABLE FOUNDATION
OF ROTARY INTERNATIONAL DISTRICT 7490
PROVIDING SCHOLARSHIPS FOR AREA UNDER GRADUATE AND GRADUATE STUDENTS
AND FUNDING FOR LOCAL ROTARY CLUB PROGRAMS
The Tax Exempt Charitable Foundation of Rotary District 7490
Academic Year _____*

Please type or print. Do not use initials or abbreviations.

Name in full:

FAMILY NAME

FIRST, MIDDLE AND OTHER NAMES

Male Female

Address where mail will reach you before and after your scholarship:

NUMBER AND STREET

CITY/TOWN

STATE/PROVINCE

COUNTRY

POSTAL/ZIP CODE

TELEPHONE

FAX

E-MAIL ADDRESS

COUNTRY OF CITIZENSHIP

COUNTRY OF BIRTH

Emergency contact:

NAME

RELATIONSHIP

ADDRESS

TELEPHONE

E-MAIL

PROPOSED FIELD OF STUDY

Brief statement concerning career for which you are preparing: (Use additional sheets if required)

PERSONAL INFORMATION

Educational History

Post-Secondary or University Level (includes any studies planned between now and scholarship term; list planned or most recent studies first)

INSTITUTION NAME	CITY/TOWN	STATE/PROVINCE	COUNTRY
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DATES ATTENDED (MONTH AND YEAR)	FIELD OF STUDY
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SPECIFY DEGREE OR CERTIFICATE RECEIVED OR EXPECTED

INSTITUTION NAME	CITY/TOWN	STATE/PROVINCE	COUNTRY
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DATES ATTENDED (MONTH AND YEAR)	FIELD OF STUDY
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SPECIFY DEGREE OR CERTIFICATE RECEIVED OR EXPECTED

Secondary school (name and location)	Dates attended (month and year)		Diploma or equivalent	
	From	To	Yes	No

Scholastic Honors, if any received (briefly describe the qualifications for each. Add additional sheets if required)

Activities: List cultural, social, athletic and other activities that you participated in during your university years. Indicate offices held, if any. (Add additional sheets if required)

Full-Time Employment History

(List current or most recent first)

Name of employer	Job title or type of work	Dates worked (month and year)	
		From	To

What training and/or experience in public speaking have you had?

Indicate on a separate sheet of paper, why you are applying for a Walter D. Head Fellowship. Please limit your response to 200 words.

STUDY INSTITUTIONS

SCHOOL SELECTIONS: You must list two (2) institutions of higher education which you are prepared to attend. Before listing an institution, you should carefully investigate courses of study, requirements for admission, date of commencement of academic year and language used. You must have positive knowledge that the institution offers courses in your field of study. Specific reasons are required for listing each institution.

The Foundation reserves the right to make a Fellowship available to any institution listed or and another suitable institution. In support of Rotary International’s mission to further world understanding and peace, the Trustees of the Walter D. Head Foundation suggest to Rotary clubs and the district selection committee that other things being relatively equal, preference be given to candidates who wish to study in countries where the language is different then their own.

Name of Institution	Web site address	City, State/Province	Country
1 st Choice _____			

Reason for Selection:

Name of Institution	Web site address	City, State/Province	Country
2 nd Choice _____			

Reason for Selection:

LANGUAGE PROFICIENCY DATA: List languages, other than your own, of which you have knowledge, indicating extent of proficiency in reading, writing and speaking for each. If you have listed among your choices one or more institutions located in countries where the language is different from your own, a qualified linguist must attest to the extent of your proficiency in reading, writing, speaking and the ability to study in each such language.

APPLICANTS CERTIFICATION

If I receive a Walter D. Head Fellowship, I agree:

1. To inform myself about Rotary prior to departing from my home community and to utilize the opportunities presented by the award to advance the mission of Rotary International.
2. To be solely responsible for my medical expenses, including any claim resulting from illness or accident and to hold Rotary District 7490 and the Walter D. Head Foundation harmless in connection with the same.
3. To make contact by mail with the host district governor and my Rotarian Counselor as soon as possible after receiving notice of my Fellowship award and in person as soon as possible after my arrival in place of study.
4. To maintain a high level of scholarship and behavior.
5. To accept speaking engagements, consistent with the requirements of my academic work, as Rotary feels would be helpful in carrying out the purposes of the Fellowship.
6. To make no changes in my field of study without the consent of the Walter D. Head Foundation.
7. To submit on time the periodic reports required by the Walter D. Head Foundation, furnishing copies to my Rotarian Counselor.
8. Upon my return home at the conclusion of my fellowship year to visit and speak to Rotary clubs and other groups in order to discuss my experiences as a Walter D. Head Fellow and to create better understanding of the country in which I studied.

I understand that my fellowship may be revoked:

1. If I fail to discharge any of the obligations above.
2. If I am unable to secure admissions to an institution approved by the Trustees of the Walter D. Head Foundation or if I withdraw from such institution or my course of study prior to the expiration of my term of fellowship.
3. If in the opinion of the school authorities, my knowledge of the language of instruction or my academic performance is inadequate to satisfactorily complete the course of study for which I am enrolled.
4. If I become physically or otherwise unable to carry out the responsibilities and obligations of the award.

I understand the revocation of an award shall cause all payments to cease, except for immediate return transportation (unless previously provided).

I understand that my Fellowship cannot be postponed to a subsequent year nor extended beyond the period for when it was granted.

I understand that Rotary International District 7490 and the Walter D. Head Foundation assume no responsibility or obligation whatsoever beyond providing the Fellowship Award.

I have examined this application and certify that all information given in it is complete and accurate to the best of my knowledge. I have attached all required documents and have provided for any other necessary papers to be forwarded to the secretary of the Foundation.

Signature of Applicant

Date

ROTARY CLUB ENDORSEMENT

Before submitting this application to the Walter D. Head Foundation, be sure that every question has been answered fully, that two (2) different schools are listed, and that the application has been signed by the:

_____ Applicant

_____ Rotary Club President

_____ Rotary Club Secretary

And that the following documents are attached, or have been requested in writing:

_____ Transcripts of grades or equivalent academic records

_____ Two letters of recommendation from educators

_____ Two letters of recommendation from business or professional people

_____ Certification(s) from qualified linguist(s) – for foreign study only

The Rotary Club of _____, after careful consideration, proposes _____ for a Walter D. Head Foundation Fellowship and forwards the application to the Chairman of the Selection Committee.

Signature of President

Signature of Secretary

Date

WALTER D. HEAD FOUNDATION FELLOWSHIP ROTARY INTERNATIONAL DISTRICT 7490

INSTRUCTIONS TO THE APPLICANT

Before filling out this application form, carefully read these instructions.

1. Applications must be typewritten or printed in duplicate and both copies are to be submitted to the secretary of the sponsoring rotary club. (It is recommended that the applicant keep an additional copy for his/her records.)
2. Please answer every question fully. Attach supplemental sheets wherever space provided is insufficient.
3. Read the Applicant's Certification section carefully. Sign each copy of the Application form to indicate your understanding and acceptance of the conditions and obligations of the award.
4. Certified copies of your academic records (transcripts of grades or equivalents) at each university-level institution must be submitted as part of this application.
5. The following supplementary documents are to be prepared in duplicate and attached to this application.
 - a. Letter of recommendation from a university administrative official, dean, department head or a professor who supervised your major studies for which a degree was or will be granted. This letter should attest to your scholarship, intellectual ability and academic qualifications, your character, diligence, leadership capacity, adaptability, interest in people, seriousness of purpose, ability to communicate ideas, future potential, etc.
 - b. Letter of recommendation similar to above from another faculty member who is well acquainted with you.
 - c. Letters of recommendations from two business or professional people of your home city, not related to you, who are qualified to attest to your character, intellectual ability, adaptability, seriousness of purpose, diligence, interest in people, future potential, etc.
 - d. Certification from qualified linguist or teacher of language attesting to the extent of your proficiency in reading, writing and speaking the language (if different from your own) of the country in which your proposed schools of study are located.
6. Applicant agrees to a personal interview with the Foundation Selection Committee.

CRITERIA TO APPLY FOR A FELLOWSHIP

The goal is to be as inclusive as possible, while remembering that that the sources of funds originated with Rotarians within District 7490 – which encompasses all of Bergen, Passaic and Hudson Counties. All qualified applicants, including children of Rotarians may apply.

1. Fellowship is for financial assistance for District 7490 Ambassadors who which to pursue studies, in any field, at the graduate level or for students in their final two years of undergraduate studies in the specialized programs to assist the handicapped, environmental studies or journalism.
2. The applicant must have a principal residence within the Territorial limits of District 7490. The term of residence must be more then one year prior to application, or
3. The applicant or parent must be a Rotarian in District 7490, if the applicant resides outside our District.
4. A student at an out-of-district college or university must have a principal residence within the territory of District 7490 (see #2 and #3 above).
5. A student living on campus within the territory of District 7490, unless otherwise qualified by the standards above, would not be eligible to apply for a scholarship.
6. The proposed course of study must lead to a degree.

INSTRUCTIONS TO THE SPONSORING ROTARY CLUB

Before submitting the completed application to the Walter D. Head Foundation Selection Committee the club should:

1. Review the application for completeness.
2. Instruct the applicant in Rotary's Objective and Mission.
3. Have the Club President and Secretary Sign the application.
4. Send two copies of the application to the Selection Committee Chairperson:

**Ms. Judy Winn, Selection Committee Chair
104 Twinberry Court
Paramus, NJ 07652**

Judy Winn, 201-368-2938; E-mail Address: HWJKW@optonline.net

Dennis Miskewicz, Walter D. Head Foundation Chair, 973-575-1456; E-mail: MISKEW@aol.com